1. **Objective of Mentoring**

* To provide appropriate guidance, advice, encouragement and emotional support to young entrepreneurs in the starting phase of their businesses.
* To transfer relevant skills & knowledge to young entrepreneurs to help them to become self-reliant, self-sustainable and global minded.

1. **Who are we looking for?**

* Individuals who have experience in starting a business or who are able to provide consultancy services relevant to entrepreneurism, such as marketing or accounting or law or business strategy.
* Individuals who are able to deliver inspiring, value-added sessions on an ad-hoc basis.

1. **As a YBS mentor, you will…**

* Meet your mentee entrepreneur on a regular basis depending on the agreement made between you and the mentee minimally 4 hours per month either via face-to-face meetings or through email exchanges.
* Have to commit to be a mentor for a minimum of 1 year.
* Provide monthly progress reports together with your mentee entrepreneur.
* Undergo mentoring training by Heartware Network and attend networking sessions.
* Have to uphold the Heartware Network values.

1. **Code of Conduct/Expectations**
2. Mentors shall provide appropriate advice with ensuring that the information and services are accurate.
3. Mentors shall be ethically responsible in our teaching methodology and provide sincere guidance to their mentees.
4. Mentors shall respect new ideas and concepts, allow room for freedom of expression/innovation and intervene only when necessary.
5. Mentors shall provide timely feedback to track business progress, surface concerns, and ensure accountability to their mentees and YBS staff.
6. Mentors shall maintain a healthy, professional relationship with their mentees at all times within their period of service with Youth Business Singapore.
7. **The Mentoring Journey**

Interested to be a mentor? Fill in your particulars in the YBS Mentor Application form and we will get in touch with you as soon as possible.

Your mentoring journey will be planned by you and it will certainly be a rewarding one as you nurture entrepreneurs and see them flourish and overcome adversity. We thank you in advance for your willingness to dedicate your time and services to Youth Business Singapore.

1. **FURTHER ASSISTANCE**

If you require any further information about YBS and YBS mentoring, please do contact us at (65) 6509-4414 or email us at [ybs@youthbizsg.org](mailto:ybs@youthbizsg.org) .

**APPLICATION FOR POTENTIAL MENTORS**

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| **Section A: Personal Particulars** | | | | | | | | | |
| **Salutation:** | | **Name:** | | | **Nationality:** | | | *Please affix a recent photograph here* | |
| **Contact Number**  **Home:** **Hand phone:** | | | | | **Date of Birth:**    *dd/mm/yy* | | |
| **Residential Address:** | | | | | | | |
| **Email Address:** | | | | | | | |
| **Section B: Business Information** | | | | | | | | | |
| **Company’s Name:** | | | | **Position/Designation:** | | | | | |
| **Contact Number**  **Office:** | | | | **Office Address:** | | | | | |
| **How many years have you been in your profession?** | | | | | | | | | |
| **1-4 years** | **5-10 years** | | **11-15 years** | | | **15-20 years** | | | **20+ years** |
| **Do you currently own and operate your own business?** | | | | | | | **Yes  No** | | |
| **Have you owned and operated your own business in the past?** | | | | | | | **Yes  No** | | |
| **Provide a brief description of your experience starting and running a business. (Write up no longer than 400 words)**  *Guidelines:*   * 1. *What were the challenges of starting a new business*   2. *How did you overcome the challenges*   3. *How you made your business sustainable* | | | | | | | | | |

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| **Section C: Personal Statement: Why are you interested in becoming a mentor?** | | | |
| *Please share with us any special interests or hobbies that will help us get to know you better or any mentoring experiences. Write-up should be no longer than 150 words.* | | | |
| **Section D: Qualifications** | | | |
| **Qualifications** | **Accreditating Organisation** | | **Year of Certification** |
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| **Section E: Past Working Experience** (Please complete in chronological order, starting from latest involvement) | | | |
| **Designation** | **Company/Organisation** | | **Year** |
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| **Section F: Resume & Referral** | | | |
| **Referral (1) Name:** | **Contact Number:** | | **Email:** |
| **Referral (2) Name:** | **Contact Number:** | | **Email:** |
| *Please attach your resume together with this application form.*  *If you do not have a current resume available, please attach a short outline of your work experience*. | | | |
| **Section E: Terms & Conditions** | | | |
| 1. I declare that the information given is true and correct to the best of my knowledge and I have not wilfully suppressed any material fact. 2. I have read and agree to the above Terms & Conditions on pages 1 and 2. 3. I understand that YBS reserves the right to accept or reject a mentor based on this application. 4. I accept that all media (including photographs, video clippings or any form of audio-visual recordings) taken of me during the event is the property of the event organisers and may be used in their publication (including website, Facebook, annual report, brochures, video, newspapers, TV news, etc). 5. I acknowledge and give consent to the Charity for the collection, usage and disclosure of my personal data entered in this application form for the purpose of my participation in the conference and engagement with the charity. | | | |
| **Signature:** | | **Date:**       /       /  dd mm yy | |